

Dear Parents,

July 2025

Thank you for choosing Baybridge Primary School for your child's education.

Please note the following and contact the school office for any further enquiries.

School Day:

School starts at 7:45am and ends at 2:40pm

Children have a mid-morning break at 10:15am and lunch is at 12:15pm

Club timings are from 2:45pm till 3:30pm

If you wish to send lunch, please drop to school by 12 noon. Children have the use of a microwave and a fridge if needed.

- **Drop off: gates open at 7:15am and close at 7:40am.** Any child who arrives after the gate closes, will be marked as 'late' and a 'Red Late Card' will be given on entry. Two lates in a week will be subject to a late fine of 20,000 & lateness will be reflected in their school report.
- **ID cards:** You will receive two ID cards at the start of the year when your child joins which you must present for pickups at any time. Inform the school immediately if you have lost your ID card. Replacement cards cost 10,000 each.
- **Pick up: gates open at 2:40 and close at 3pm.** Any child who is collected late will incur a late fee of 20,000/-, payable immediately to the staff on duty at the gate. **NB: For after-school clubs, pick up is between 3:30pm and 3:45pm**
- **Parking** is available outside the school. **DO NOT PARK IN FRONT OF THE GATES.** Overflow parking is available outside of Zuane restaurant. Children have the right of way in outside parking areas, please drive slowly.

What to bring to school:

- At the start of the school year, please ensure you send a named spare set of clothes, in a labelled bag - in case of any accidents/spills. These will remain at school.
- Children are provided with stationery, books and all learning materials, and will only need to bring the following daily & clearly labelled:
 - Book bag (purchased from the school 40,000/-)
 - A snack and lunch (healthy food only, no fried foods, crisps, cookies or candy except one treat on Friday)
 - Water Bottle (no glass bottles or plastic disposable bottles). Only fresh juice and smoothies are allowed - no boxed juices.
 - Sunscreen, Mosquito repellent, Sanitiser (if required)

School Uniform:

- Our School Uniform can be bought from **Toto Junction**, on Mkwepu Street. Contact: 0764 938 686
- **Ensure all items of clothing are clearly labelled**
- Coloured hair should be natural colours only - no beads.
- No watches, jewellery or nail polish should be worn at school.

Girls	Boys
Navy Blue Skirt / Shorts / leggings	Navy Blue Shorts / Trousers
Light Blue Polo Shirt with logo	Light Blue Polo Shirt with logo
Black/Brown/Navy Shoes	Black/Brown/Navy Shoes
School Cap with logo	School Cap with logo
Socks Black/ Blue / White	Socks Black/ Blue / White
Black Headscarves	
PE Uniform	PE Uniform
Yellow PE Shirt & Shorts	Yellow PE Shirt and Shorts
Trainers (Black/brown/navy/white)	Trainers (Black/brown/navy/white)
Swimming	Swimming
One-piece swimming costume	Swimming shorts
Swimming Cap (Tzs 25k from school)	Swimming Cap (Tzs 25k from school)
Goggles	Goggles

Communication

The role of parents in our children's education is valued. We communicate with our parents about their child in many ways:

- **Homework Diary** - used for recording homework deadlines and noting any immediate concerns that need to be addressed with the homeroom teacher. This diary is read & signed daily by a parent/guardian. This helps to keep our kids accountable and instills in them a sense of responsibility!
- **Reading Log** - parents will read and sign daily, after their reading practice at home. This helps build the habit of reading in our children, securing their foundational Literacy skills.

- **Parent-Teacher Meetings** - held twice a year to monitor and discuss progression.
- **School events** - held throughout the school year. Please note the dates on our school calendar.
- **Curriculum Overviews** - discussed with your respective teachers at the start of each term detailing our upcoming adventures in learning.
- **Termly Report Cards** - given at the end of each term, to check children's progress against our academic expectations.
- **Absences / Sickness** - parents should inform the school if their child is going to be absent from school. If a child is sick, inform the school and monitor them at home for at least 24 hours or until symptoms clear. Children with fever should be 'fever free' for 24 hours before returning to school. **The school is not allowed to administer any medicine.** If your child is on antibiotics, please keep them at home until the dosage is complete.

We look forward to working together on the education and well-being of your child.

26062025